

REQUEST FOR PROPOSALS- Out-of-School Youth
January 23, 2023, 2PM
BIDDER'S CONFERENCE/ PRE-PROPOSAL MEETING

ATTENDANCE (14)

ETR: Michelle Pando, Jasmine Hernandez

KHSD: Karine Kanikkeberg, Alyssa Cervantes

KCCD/BC: Jaime Lopez

FIELD: Tamar Asatryan, Jessica Valdes, Yesenia Ozaeta

MAOF: Magda Menedez

The Open-Door Network: Ariel Hogan

PROTEUS: Jose Gonzalez, Shauna Rodriguez, Priscilla Gonzalez

West Kern: Stacey Falgout

Michelle Pando provided an overview and summarization for the process and expectations for the Request for Proposals comprehensive services for Out-of-School Youth (OSY) 2023-2024. Proposals are due February 17, no later than 4pm PST. Applicants are required to submit their most recent audit, threshold documents, 1 original proposal, 4 copies of the proposal, and 1 digital copy on a virus-free hard drive. This program year's expected funding for comprehensive OSY programs is currently \$2,500,000 but is subject to change depending on WIOA formula funding and allocated state disbursement for our area. The RFP is targeted for disconnected Out-of-School Youth between the ages 18-24. Applicants must have three years of experience providing WIOA type services to disadvantaged youth. In order to meet The 14 elements of service, all elements must be made available either through direct services of the proposer or through a referral to another government, or community/ faith-based organization. Selected providers must comply with the CA sick leave, healthy families' law and Child Labor Laws as applicable. Proposals are reviewed by volunteer evaluators and their recommendations are taken to the Youth Committee before being presented to the Workforce Development Board for funding approval.

Opened the floor to Q&As.

Q & A

1. Can we include the threshold documents and audit in both applications?

You can include the documents in both applications. You are only required to submit it once if you reference the document in the other application.

2. The RFP for In-School Youth requires 3 copies of the proposal, but how many does this RFP require?

The RFP for In-School requires 3 copies, and the RFP for Out-of-School Youth requires 4 copies.

3. How early should you be to submit the proposal?

It is recommended that you are 15 minutes early the day the proposals are due. Applicants are always encouraged to drop it off earlier in the week to avoid any unforeseen circumstances. ETR is open Monday to Friday 8am-5pm. Late submissions are invalid and will not be accepted.

4. What are the best TEGs to read?

TEGL 16-21 is recommended and as it provides guidance on The 14 elements of service.

5. How are agencies history accessed?

The application asks for the proposer to submit their funding and performance history. Staff is required to check if the proposers are in good standing with other funding sources and/or county agencies.